

## **BBUUC Proxy voting policy for 2024 Annual meeting**

This policy must be followed for all proxies used at BBUUC meetings of the membership.

1. No individual may submit more than 3 proxy votes at any meeting.
2. Proxies must be submitted in one of the following ways:
  - a. By filling out the online proxy form [Click for Form](#)
  - b. By email, sent to proxy@bbuuc.org
  - c. In writing, dropped off in the office.
3. Proxies must be received 3 days in advance.
4. Proxies count toward quorum.
5. Proxies must indicate:
  - a. Name of member that is unable to attend.
  - b. Name of member that will vote the proxy.
6. Proxies are only valid for a single meeting.
7. A list of members voting by proxy and the member holding their vote can be made public during the meeting.
8. A voting card will be given for each proxy to the holder.
9. The proxy holder can vote any way they want.
10. If the proxy holder does not attend the meeting or leaves before it is adjourned, the proxies will be given to a different member.