

# Buckman Bridge Unitarian Universalist Church

## Annual Meeting

### May 16, 2021

Kris Kines – BBUUC Board of Directors President

Call to order 1:03 p.m.

Quorum achieved (required 37 votes) Liz Baldwin confirmed (total 147 members)

Proxies - 39

In-person - 21

Total = 60

Reverend Amy Chalice lighting reading

First order of business - approve Minutes of August 19, 2020 Congregational Meeting

No discussion. Madeline Sims made a motion to approve, seconded by Dale Crawford – Minutes approved unanimously.

**President's Report** delivered by Kris:

- Facilities – continued work on the building and memorial gardens
- Part time minister approved with contract beginning September 1, 2020
- Committee on Shared Ministry (COSM) working with Rev. Amy re: Fellowship process
- Chris Jarman , Director of Lifetime Religious Education - now full time. Report of activities accomplished over the year
- Report on Worship Team - Exceptional efforts and accomplishments on weekly worship services and expanded activities
- Membership has fluctuated over the year. Currently at 147 members
- Board - Mid-year appointment of Ellen Miceli to Board Trustee (filling vacated position), Leadership training events, monthly meeting, and other church business attended to
- Reported on GA delegates approved to represent BBUUC at the annual General Assembly – Lee Plumb, Karen Christiansen, Cindi Jorgenson, Claudia Marshall. Attended with voting status as BBUUC religious professionals: Reverend Amy Moses-Lagos, Chris Jarman, Reverend Carmen Emerson
- PPP loans – applied for two loans for total of \$17,600, \$7,600 of loan currently forgiven.
- Board Trustee Member, Stacy Asimos, and Member, Joanne Carollo, worked with BBUUC Committees and Ministries to deliver organized and standardized policies. A major task completed this year.
- Board approved new employee, safety, and board policies
- Stewardship drive – virtual Canvass conducted by Board throughout March – Canvass survey received 100 responses (70%). Stewardship followed by April pledge drive with 85% of congregation pledging. Board reduced expenses to deliver a balanced proposed budget for 2021 – 2022
- Board approved and Rev. Amy endorsed a Finance Committee proposed Capital Campaign to raise funds for an early pay-off of promissory notes concerning the BBUUC building, with an anonymous matching, restricted donation of \$50,000. This will result in the church being free from debt no later than November 1, 2021
- Approved for return to live service for early September for water-sharing ceremony
- Thanked Council, Staff, and Members for dedication to BBUUC church
- Thanked Board Members for support and dedication
- Special thanks to Dale and Linda Crawford for ongoing service to BBUUC

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## **Annual Meeting**

### **May 16, 2021 (Continued)**

**Linda Mowers invited to present** – honored and thanked Worship Committee, Chris Jarman, Reverend Amy, David Christenson, and Gary & Marilyn Smart. Special recognition of David Dean for his service with presentation of the Keeper of the Flame Award.

**Rev Amy Ministerial Report** – Expressed appreciation to congregation for welcoming and opening hearts to having a minister. Rev. Amy and Board agreed to extend contract an additional year (extension) but will remain in Seattle.

Overviewed work with Worship Committee, Pastoral Care Committee, and Committee on Shared Ministry. End of report

**Presentation of New Board Members for 2021-2022** - Kris reviewed Bylaws – Read Article IX, Section 3. Leadership Development Committee – Unable to submit candidate for position of Vice President. If no floor nominations, will be new Board's responsibility to appoint position soon after taking office  
Called for floor nominations – No nominations and uncontested

Officers:

President – David Christenson

Vice President - Open

Treasurer - Pam Richards

Secretary – Joann Carollo

Trustees – Claudia Marshall and Henry Seng

Trustee - Stacia Asimos (continuing for 2nd year of 2 year term)

**2021 – 2022 Leadership Development Committee Members** – Madeline Sims (2nd year of two-year term), Eileen Morrison (2nd year of two-year term), Heather Chapple

**Treasurer's Report:** Delivered by Dale Crawford

- Overall financial position is healthy in spite of down-turn in donations and increase in expenses
- Minister salary – is being paid from Ministerial Support Fund reducing budgetary impact
- Stimulus packages received (expect to be forgiven)
- Level of current giving (even before pandemic) does not support Church's level of operating expenses (Minister and full-time DRLE)
- Capital campaign will help reduce \$23,000 costs annually but still not sustainable
- Presented Revenue Statement showing shortfall in revenue ~\$28,000
- Presented Expenses – up ~\$9,000 (mostly due to increase in payroll)
- Presented summary of financial position
- Presented Reserves, including Donor restricted funds making up savings for Church
- Presented Capital campaign to pay off building Promissory Notes need \$32,000 donations to complete campaign (Donation to date \$28,000 from members)
  - If excess, will go to Congregational Growth and Development Reserve
  - Thanked Finance Committee, especially Chair, Peg Christenson
- - Opened floor to Questions - No Questions

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### **May 16, 2021 (Continued)**

**Finance Committee Report** - Finance Chair, Peg Christenson (reviewed packet page 28). Thanked pledgers.

- Reported on expected revenue changes (decreases across the board)
  - Increases expected in Fund-raising, PPP loan forgiveness & MSF Transfer
- Reported on expected expenses:
  - Payroll largest expenses and need to be paid for by revenue
  - Decreases planned due to Capital Campaign and reductions of costs
- Budget can be reported as balanced with reported decreases
  - Per Bylaws, budget changes can be approved by Board if needed throughout the year
  - Peg submitted proposed budget for fiscal year 2022. Opened for Questions: No Questions
  - Cyndi Daman motioned to approve 2022 budget as submitted, 2nd by Linda Mowers – Budget passed unanimously

Kris opened the floor to comments

- Joann Carollo - thanked Board and others

Chalice extinguished - reading by Reverend Amy

Meeting Adjourned by Kris @ 1:50 p.m. EST